



Curricular Practical Training (CPT) Cooperative Agreement

International students are allowed to be employed in the United States under the Curricular Practical Training (CPT) as long as the employment is an integral part of the student's curriculum. This is an agreement among the employer, Washington University of Science and Technology, and the student to facilitate the authorization of CPT for the requested term as such:

- 1. The employer is responsible to provide appropriate work & training opportunities during the internship period.
2. The employer is responsible to provide regular feedback/evaluation of student's progress at work to the Washington University of Science and Technology.
3. The student is responsible to adhere to employer's Policies & Procedures while employed.
4. The student will play active part in the learning objectives of the CPT.
5. The faculty advisor assigned to review the CPT is responsible to provide guidance as necessary.
6. The job opportunity is within the SEVIS regulated commutable distance from the school or is a remote position.

Personal Information form with fields for Populi ID, SEVIS ID, Full Name, SSN, Street Address, Apartment #, City, State, Zip Code, Email, Phone, and Degree Program.

Employment History form with fields for 'Have you previously had CPT?' and 'Were you Employed on Campus?' with Yes/No checkboxes.



Proposed CPT Information		
Company Name:		
Supervisor Name and Job Title:		
Supervisor's Email:		
Physical Work Address:		
City:	State:	Zip Code:
Telephone:	Fax:	
Client Name and Location (if any):		
Internship/Employment Job Title:		
Duties and Responsibilities (On your job offer letter):		
Employment Start Date	Employment End Date (Optional*)	Full Time or Part Time
<input type="text"/>	<input type="text"/>	

* If the end date is left blank, the CPT committee will approve the employment for the maximum time eligible, up to 3 quarters.



Curricular Relevance

List the courses required for your major area of study that are directly related to this CPT employment:

Explain how this CPT employment will reinforce the learning objectives of the courses listed above:

Eligibility Requirements

Eligibility Requirements for Transfer Students:

- Must have completed: 1 Academic year of study in USA.
- No CGPA requirement at the time of application.
Must maintain SAP afterwards.
- Must produce satisfactory work output for the employer.
- Clear any outstanding balance.

Eligibility Requirements for Initial/Current Students:

- Must have completed: 1 Academic year of study in USA.
- Met CGPA requirement of the program at the time of application.
Must maintain SAP afterwards.
- Must produce satisfactory work output for the employer.
- Clear any outstanding balance.

Requirements for WUST

- Maintain valid CPT documentation as part of student’s record.
- Work with student and employer during the CPT period to ensure satisfactory results.

I understand that if my work authorization is voided and if I continue to work, my SEVIS record will be terminated, and I will be out of status. Additionally, I verify that I have read the CPT requirements and instructions for authorization and understand the rules pertinent to Curricular Practical Training (CPT) and that all the above information is accurate.

I acknowledge that WUST holds the right to rescind CPT approval for failure to maintain eligibility requirements.

Student Signature: 	Date
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FOR OFFICIAL USE ONLY

Student Services Signature:	Date
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DSO Signature:	Date
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